



Glastonbury Festival 2027 – Assistant Accounts Manager – Part Maternity Cover

Based At:	Worthy Farm, Pilton, Somerset, BA4 4EE
Reports to:	Finance Manager & Accounts Manager
Duration:	September 2026 – August 2027. One year fixed term contract
Hours:	Full time role primarily based at Worthy Farm Offices but with some hybrid working outside of the busy period (May – July). During the busy period additional hours may be required with evening and weekend work expected during June and early July.
Pay rate:	£45,000 annual salary

Duties:

This role will be based within the busy offices for Glastonbury Festival and will involve working within the finance team and liaising with other departments. We are looking for a qualified and/or experienced accountant. The role is a fixed term and will cover some of the responsibilities of the Accounts Manager whilst she is absent on maternity leave as well as provide additional support over the busy summer months. Our finance team work in-house closely with other departments at the Festival, and we require someone who can work well with others in a fast-paced environment. Some management experience would be beneficial as we are looking for someone to assist managing our accounts payable process as well as our accounts data. The nature of the work at the Festival means that all team members are expected to help out where required.

Main **duties** of the successful applicant:

- Producing year end accounts
- Posting year end journals
- Overseeing the audit process
- Assisting with Festival budgets
- Reconciliations
- Assist managing the accounts payable process
- Creating reports in Sage Intacct for Finance and Sales teams
- Submitting VAT & regulatory returns

Requirements

- An experienced and preferably qualified accountant
- Confident with both accounts preparation and accounts payable processes
- Strong IT skills and ability to learn systems and work with us to improve them

- We currently use Sage Intacct and Yooz and any experience with those systems would be helpful, but not essential
- Good people skills are necessary as the role involves working with others both in the team and in other departments
- Some experience working in events or in a similar environment would be beneficial
- Strong attention to detail is essential
- Good time management skills

Additional Info:

The role will involve some weekend work over the Festival period. The role is based at our offices in Pilton.

We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their age, disability, gender reassignment, marital or civil partner status, pregnancy or maternity, race, colour, nationality, ethnic or national origin, religion or belief, sex or sexual orientation.

If you require any reasonable adjustments as part of the recruitment process or when employed, then do let us know.

In order to work for Glastonbury Festival you must have the Right to Work in the UK. Individuals from outside the UK must be in possession of a work permit to allow them to take up employment. For more information please visit the Government's Working in the UK website. As most roles are for a short period, our ability to gain a UK work permit for potential employees from outside the UK is extremely limited.

Information submitted via this application is held by Glastonbury Festival Events Limited under the provision of the General Data Protection Regulation for a maximum of 12 months. We will process your information in accordance with our privacy policy and we will not pass your details on to any other organisation. For more information please visit <https://glastonburyfestivals.co.uk/privacy-policy/>

For further information and to apply, please email a copy of your CV and covering letter to hr@glastonburyfestivals.co.uk by **Monday 22nd June 2026**.